Installation and Training
for Document Scanners

Full productivity and high employee adoption right from the start.
We install your scanner and scan application according to your needs and give you the skills to effectively use your solution on your own.

INSTALLATION SMART

We do all the work for you! – Installation and testing of scanners and software

- Unpacking and assembling of the scanner

- Hardware installation, connection to a PC or network and functional testing

- Installation of drivers and diagnostic software included with the scanner

- Basic operator training for one person with instruction on regular cleaning of the scanner

INSTALLATION BUSINESS

Our premium installation product.

Enjoy all the benefits of our Installation SMART **plus**:

- Installation and set up of capture software

- Extended user maintenance training so you understand how to care for your scanner

- Demonstration of the scanning solution so your operators know what they have to do and how the solution works in practice.

INSTALLATION CUSTOM

Highly recommended for production capture, book and large format scanning

Have your custom scanning solution set up and ready to go. Advanced installation and set up of your scanner and software with user-specific configuration.

- Installation of capture software, including configuration of scan jobs

- User configuration according to your parameters

- Advanced network specific set up to your requirements (e.g. dynamic email addresses)

- Tailored training plan including user maintenance training

TRAINING – Highly recommended for production capture, book and large format scanning

- Custom training plans tailored to your needs
- Teaches your staff how to use and care for your scanning solution
- For system administrators, software users or scan operators

To learn more about our installation & training packages or our other services, please contact your reseller or local sales representative at **www.spigraph.com/contact-us**

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What is included?

SERVICE	SMART	BUSINESS	CUSTOM (custom installation solution)
Unpacking and assembling	✔	✔	✔
Installation, connection to PC or network, testing	✔	✔	✔
Installation of drivers and included diagnostic software	✔	✔	✔
Installation and set up of included capture software	–	✔	✔
Configuration of included capture software	–	–	✔
Basic scan operator training on scanner cleaning	✔	✔	✔
Extended user maintenance training	–	✔	✔
Demonstration of scanning solution	–	✔	✔
Tailored training plan	–	–	✔
Advanced network specific set up as per user requirements (e.g. dynamic email addresses)	–	–	✔

TRAINING SOLUTIONS – giving you full autonomy over the use of your scanning solution

- We will design a custom training plan for your scanning solution
- Teaching your employees the key aspects of the effective use and maintenance

- Training can be tailored to system administrators, software users or scan operators
- Programs range from half a day to two full days

Why choose Spigraph for your installation and training needs?

- Spigraph is the leading service provider for document scanners and capture applications in EMEA.
- We manage well over 800 new scanner installations per year across 20 countries in Europe, Middle East and Africa. Our specially trained field service engineers have the knowledge and expertise to help you with installation, training and service of your scanning solution.

- We service blue chip clients form a wide range of industries: · Finance · Banking · Insurance · BPOs · Logistics · Manufacturing

Ask about our additional services:
· OnSite maintenance services
· SWAP exchange services
· Software support

WE COVER ALL YOUR SERVICE NEEDS!

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